

Brooks' Place

Child Advocacy Center of Cullman, Inc.



Regular Full Board Meeting Agenda

Monday October 14, 2013

12:00 noon

Meeting Facilitator: Robby Walker, President of the Board of Directors

- I. Establish a Quorum -Call to order/introduction of new board member, Tammy Cornelius
- II. Invocation
- III. Approval of minutes from June 2013 Board Meeting
- IV. Director's Report
- V. Financial Report – Tim Thrasher, Financial Officer
- VI. Old Business
 - a) Office Providers – Account continues to need closing.
 - b) New check signers discussion.
 - c) Resolution of Matching Funds for VOCA grant – needs board approval and noted in Board Minutes. (Previously voted on and approved by email)
 - d) Resolution of City Funds Request – needs approval and noted in Board Minutes. (Previously voted on and approved by email)
 - e) Sales Tax Exempt update.
 - f) Fundraising Activity for 2012 – 2013.
 - Golf Tournament – \$11,318.00 - \$6457.00 (expenses) = \$4,861 total profit.
 - Parade of Trees - \$6,349.00 - \$453.00 (expenses) = \$5,896 total profit.

- Mardi Gras Event - \$3,605.00 - \$2165.00 (expenses) = \$1440.00 total profit.
- Major Issues/Minor Clients Training Event - \$560.00 - \$145.00 = \$415.00
- Total Fundraising Income \$21,832.00 - \$9220.00 (expenses) = \$12,612 total profit.

g) Oil Spill Settlement Update

VII. New business

- a) Lease of Brooks' Place Too – discussion to include previous renter's non-payment of lease. Also, a new tenant has been in the property since Labor Day 2013.
- b) Audit Engagement Letter
- c) Employee Changes – Del's contract was eliminated, Cindy's contract was reduced, and a part-time victim advocate was hired. (This was previously voted on by email.)
- d) Appoint Board Development Committee Members for new member search.
- e) Appoint Board Nomination Committee.
- f) 2013-2014 Budget
- g) Parade of Trees – Fundraising Event.

VIII. Adjournment – Next Board Meeting will be Monday September 10, 2013 at noon.

* If you know of changes that need to be made to the agenda, please contact Kim Bevis (256-739-2243 or Kbevis@cullmanac.com).