

DIRECTOR'S REPORT

For Board meeting on October 14, 2013



Our Mission - A Community working together to nurture hope and healing in the lives of children and families impacted by child sexual abuse.

Grants & Contracts update:

Since we last met we have received our NCA grant award for \$9000 for the calendar year 2013-14. We received our Wal-Mart Community Grant of \$4000. And we have been awarded our 2013-14 VOCA (Victims of Crime Assistance) grant in the amount of \$91,786.00, this is an increase of \$7000+ from last year. I have also applied for a small grant to assist with Safe-kids Expo this next year. If awarded we would have up to \$5000 to use toward promotional items, and advertising the event. We received a \$5000 donation from Rock the South in June 2013.

Information:

***** We still need the Office Providers Bank account to be closed. Two of the three officers Robby W., Dale G. or Ken C. will need to go the main branch of Merchant's Bank and sign a form closing this account. Donna has that account number if you need it, please just let me know**

I have attached copies of two resolutions on the website for your review. At our October meeting we will need to vote in person on these resolutions and enter that information into the minutes. One was for our City of Cullman, Funds Request and the other was our Resolution of Matching Funds for our main VOCA grant. We had previously approved both of these by email vote prior to them being sent in.

I was finally able to get an answer to our application regarding whether or not Brooks' Place is considered to be Alabama Sales Tax Exempt. The application was submitted in June and in August we got our letter of denial back. I have placed on our website a copy of this letter and a document from the State of Alabama website that shows those 501-C3 agencies in Alabama which have been deemed sales tax exempt. This can only be done through legislation or if you are a United Way Agency. We have tried a number of times to become a United Way Agency however each time I have been told they could not take on any additional applicants at the time I applied.

Patrick Ray, Vice President, had notified me that the couple who was renting our property next door had moved out. They were released from the church in spring of 2013. They left Patrick a note stating that the church would be responsible for payment of the lease through August 2013. Patrick has been in touch with the church to see what the plan was for that. The property was vacated in good condition but Patrick said he will not release the deposit of \$900 until he hears what the church is going to do. The property was subsequently leased to another tenant as of Labor Day 2013. Patrick has requested a board discussion at our October meeting to see what needs to be done about the remaining rent that the church owes Brooks' Place.

Our auditors Byrd, Smalley, & Adams have presented our audit engagement letter. I have attached a copy to the website for your review. They propose a projected cost of \$4060.00 again this year. This is the same amount we paid last year. I will need the board to vote and approval that we engage them for our annual audit again this year. This will give me the authority to sign the engagement letter and begin the audit process.

As our 2013 year comes to a close we will need to appoint a Board Development Committee and a Board Nomination of Officers Committee. At our Dec. 2013 meeting we will need to vote in Brooks' Place Board of Director officers for the 2014-2016 term. Those individuals that have completed two 6 year terms and will leave the board in December 2013 are as follows:

Ken Caviness
Dale Gambrell

Robby Walker – Will need to serve an additional two years due to our changing the by-laws in the middle of his presidential period in office. This is so he may serve as the Immediate Past President on the Executive Committee for two years. This will need to be voted on a recorded to the minutes.

Those members that need to be nominated for a 2nd -3 year term to end in Dec. 2016 are as follows:

Holly Bussman
Patrick Ray
Lindsey Dossey

Members we need to vote to a 2nd – 3 year term to expire in Dec. 2015 are as follows: We failed to do this because of the change in by-laws last year. This will need to be recorded in the minutes.

Leah Costello
Tim Thrasher
Chris Van Dyke

The Parade of Trees Fundraising Event will be November 9-10, 2013. The Rotunda will not be an option this year because the McAfee's who own it will be opening a retail shop in that location by the end of October. The fundraising committee members Holly Bussman, Melody Basch, and Johann Moore met this past month and have been searching for a new location for the event. Ron Pierce, local business owner and friend of the CAC, has contacted me and will once again donate \$600 to the event to secure a location. This year we will more than likely have to rent a large tent with side walls and host the event in a parking lot in the vicinity of the Warehouse District. While we realize this is not ideal, retail space in that location is unavailable this year and we do not feel that we could be as successful if we move from the Warehouse District location.

The Second Century League has contacted Brooks' Place again to see if we might be interested in partnering with them for our Mardi Gras event next year. My thoughts on this would be yes, because we have not raised a large amount of money on the Mardi Gras event and if we could combine the event with them it is possible that we might raise more money.

Our next Board Meeting will be Monday December 9, 2013 at noon.

Respectfully Submitted by,

Kim Bevis
Executive Director